

## Whittington Parish Council

**DRAFT Minutes** of the Parish Council Meeting **Monday 16<sup>th</sup> July 2018** in Whittington Village Hall

Clerk: Gillian Hodgson, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 [gillianhodgson6@gmail.com](mailto:gillianhodgson6@gmail.com)

Agenda & Full Minutes of meetings available at [www.whittington.org.uk/parish-council/documents/](http://www.whittington.org.uk/parish-council/documents/)

The open public meeting, attended by 1 member of the public, was suspended until 7:15 pm to allow for item 8a) on the agenda: Lisa Vines, Elections Officer, Lancaster City Council – discussion of elections procedure prior to election on 2<sup>nd</sup> May 2019. Traffic management and the conditions of the highways were mentioned in the public meeting, minute 1406. Confirmation that public sit with a friendly, open barrier, before the Parish Councillors.

- 1398. Present Cllrs Colin Hall, Stuart Close, Barbara Atkinson, Malcolm Fell and the Clerk Gillian Hodgson, 0 members of the public. No apologies for absence were received from City Cllr Peter Williamson.
- 1399. Minutes of the Parish Council meeting held on Monday 19<sup>th</sup> March 2018 were read and signed as a true record by Cllr Hall.
- 1400. Clerk's report - Potholes reported Coneygarth Lane Ref 33899; Church St Ref 26730 & 33900. Proposed that a named parishioner and a Councillor contact LCC direct.
- 1401. **PACT** No crimes reported during May 2018. The link to local crime figures available at [www.police.uk](http://www.police.uk) Lancashire Constabulary>Upper Lune Valley and then your postcode. Contact PC 3573 Rob Barnsley Community Beat Manager or PCSO 7109 Sarah Shepherd [morecambept@lancashire.pnn.police.uk](mailto:morecambept@lancashire.pnn.police.uk) Tel: 101 for non-emergencies.
- 1402. **Finance** CHEQUE 540 HMRevenue&Customs £75.60 for 5<sup>th</sup> August agreed by Cllrs. CHEQUE G.A.Hodgson 541 £27.53 (increase in quarterly wages prior to notification at the bank) agreed by Cllrs. Standing order in July for Clerk's quarterly wages £275.00. Notification to Nat West bank of increase in standing order for quarterly salary to £302.53. Notification to Nat West bank of change of address of clerk.

Current Account sheet 288 5<sup>th</sup> June £7,294.41

Bonus Saver Account sheet 56 4<sup>th</sup> May £143.45

### 1403. Planning

**18/00391/FUL & 18/00392/LB** Change of use of barn and shippon to form 1 two storey dwelling and 1 single storey dwelling (C3) and erection of a single storey rear extension and Listed building application for works to facilitate the change of use of conversion of a barn and shippon into 2 dwellings, erection of a single storey rear extension, construction of a roof and installation of roof lights, installation of windows and doors in existing openings and installation of new internal partition walls for Mrs L Collinson, Low Hall Barn and Shippon, Main Street, Whittington, LA6 2NY **Awaiting decision.**

**18/00567/FUL** Demolition of outbuildings, conversion of barn to dwelling, erection of 3 dwellings with associated landscaping, parking and alterations to the existing access and erection of a first floor side extension over existing pub for Mr Simon Nutter, Dragon's Head Hotel, Main Street, Whittington, LA6 2NY **Awaiting decision.**

Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>  
Or by requesting a printed copy from the clerk.

- 1404. **Correspondence LALC/NALC** Future meeting 30<sup>th</sup> July venue tbc. Clerk's attendance at future trainings: possible dates tbc May 2019 Planning workshop, June 2019 Effective Meetings, or July, along with Cllr Fell, New Councillors & Clerks workshops. June Newsletter circulated. Attendance of Lisa Vines, Election Manager, Lancaster City Council, to talk through election process in readiness for Thursday 2nd May 2019 – elections for all city council wards and Parish Councils within the Lancaster District. Sample nomination papers were viewed and discussed. Public Consultation on Children and Family Wellbeing Service in Lancashire for parishioners to complete by Friday 3rd August at [www.lancashire.gov.uk/haveyoursay](http://www.lancashire.gov.uk/haveyoursay). June Consumer Alerts, Lancashire County Council, for noticeboard. Notification of ROAD CLOSURE The Green, Over Kellet Thursday 19th July 09:30 to 15:00 or until the works are completed. Grit Bins review – 2 in Whittington and 2 around Docker reported to

be fit for purpose. Rural Services Network in circulation electronically. Free talk on the history of local healthcare circulated electronically and on noticeboard. Rotary Club of Lunesdale invitation to community groups for free bulbs. Lune Valley Community Society Hornby Swimming Pool Newsletter No.21

1405. AED Device cabinet purchase & installation completed. Registered with British Heart Foundation and with North West Ambulance Service. To be checked daily and reported online weekly by parishioner GW. Trainings to commence in September. **In the event the equipment is required for use please phone 999 to report the incident, the operator will disclose the code required to open the cabinet. The instructions for use are by verbal commands once the AED machine is switched on for use.** Invoices submitted to Village Hall committee and to Parish Council to match fund payment at the September meeting.
1406. Traffic management – no replies from Email in circulation. Replies received from Cllr Iddon, LCC to parishioner GW. Current budget proposals are not sufficient for traffic management measures at this time. The condition of the highways reported: Church Street and the stretch from the village towards Kirkby Lonsdale. Potholes need to be deeper than 40mm before the Highways Department can be actioned to complete work.
1407. Parish Plan discussed and under construction.
1408. Business introduced by Councillors.
- a) Beacon Lighting 11<sup>th</sup> November 7.00pm WW1 centenary commemoration. Details to be confirmed.

Dates of next meeting: **Monday 17<sup>th</sup> September 2018 7.00pm** in Whittington Village Hall

**Preceded by an open meeting at 6.45pm**